

ALACHUA COUNTY, FL Adopted Budget Book FY2023-24





Where Nature and Culture Meet



HOW TO USE THIS DOCUMENT

The Annual Budget is sectionally organized: 1. Introduction including the County Manager Message and FY24 Budget Development, 2. Executive Summary, 3. Strategic Performance Management, 4. Summary Reports and Departments, 5. Debt Service, 6. Comprehensive Capital Improvement Program 7. Appendices

1. INTRODUCTION

The introduction begins with Elected and Appointed Officials, Organizational Chart, Community Information, the County Manager's budget message which transmits the balanced FY24 budget document, FY24 Staffing and change to budget from County Manager to Tentative to Adopted.

2. EXECUTIVE SUMMARY

This section provides the short term and long term initiatives, long term financial projections, the budget process calendar, an explanation as to the process and procedures required for development, processing and adopting the budget. Included also are the long term financial. The summary of the financial policies which govern budget development and amendments as well as an explanation of fund structure, governmental accounting and the economic conditions to consider, major county revenues and assessments are also present.

3. STRATEGIC PERFORMANCE MANAGEMENT

Alachua County's Strategic Planning gives the reader insight on how County leaders are working to make Alachua County a vibrant place to live. Performance Management includes integrated strategic planning, evaluation, management, and reporting program information which promotes an accountable, transparent, and responsive organization by aligning performance efforts with budgeting activities.

4. SUMMARY REPORTS AND DEPARTMENTS

Section provides an overview of all revenue and expenditure summaries for all units of the County including Constitutional Offices. Serves to assure the reader the County's budget is balanced at the fund level, in accordance with Florida statutory requirements. Provides Fund Reserve, Major County Revenues, and basic tax information and includes information for each County Department, identifying mission, vision, functions and objectives, summary of services provided summary of 3 years revenue and expenditure history.

5. DEBT SERVICE

This section includes a short narrative about the outstanding debt obligation of Alachua County with accompanying financial schedules.

6. COMPREHENSIVE CAPITAL IMPROVEMENTS PROGRAM

This section provides a general overview of the County's Five-Year Capital Improvements Program, FY24 Project Funding Sources, project lists and indexes and Transportation Capital Improvement Program.

7. APPENDICES

Included are Budget Research and Economic Factors, Demographics, Comparable and Surrounding Counties, Complete Financial Policies, Multi-Year Financial Forecast, The Guide to Budget Terms, Acronyms and Index are at the end.

ALACHUA COUNTY ADOPTED BUDGET FISCAL YEAR 2023-2024 TABLE OF CONTENTS

The annual budget document serves as a policy document, financial plan, and operating guide for Alachua County programs. The budget document also serves to communicate to our citizens the strategic initiatives undertaken and related costs to serve the community.

This book presents the Adopted Budget Book for Fiscal Year 2023-2024. It has Seven Major sections: 1. Introduction including the County Manager Message, 2. Executive Summary, 3. Strategic Performance Management, 4. Summary Reports and Summary, 5. Debt Service, 6. Comprehensive Capital Improvements Program and 7. Appendices

How To Use This Document	3
A list of each major section with a summary	
1. INTRODUCTION	11
Introduction to Alachua County	12
Government Officials	17
The Constitutional Offices are established pursuant to the constitution of the State of Florida.	
 Board of County Commissioners Appointed Officials, Constitutional Officers and Judicial Organization Chart Distinguished FGOA Presentation Award Acknowledgements County Manager's Message Budget in Brief Staffing Staffing Adjustments Staffing History Changes to Budget From County Manager to Tentative to Adopted 	17 18 19 20 21 23 31 44 47 48
2. EXECUTIVE SUMMARY	49
 Short- and Long-Term Initiatives Long Term Financial Projections Budget Process Calendar Budget Process and Structure Alachua County Financial Policy Summary Long Term Financial Planning 	50 52 54 57 57
Budget Timelines	61

	Budget AdoptionBudget Amending	62 65
Bu	dget Structure	67
De Str	escription of the budget structure explaining the Budget Organization, Financial ructure, Governmental Funds, Component Unit, Basis for Budgeting, and Basis counting	
•	Major Funds and Descriptions Basic Information - Property Taxes, Exemptions, Computing Property Taxes Aggregate Rolled-Back Rate Assessments and Fees Grants and Transfers Economic Conditions to Consider Major County Revenues Ad Valorem Taxes Other Taxes • Fuel Taxes • Local Option Tourist Development Tax • Communication Service Tax • Public Service Tax • Wild Spaces Public Places .5% Infrastructure Surtax • Wild Spaces Public Places, Road Repair, Fire Stations,	69 74 75 76 77 78 80 81 81 82 83 83 84 84
	and Affordable Housing 1.0% Sales Tax	04
•	Intergovernmental Revenue Grants State Shared Revenues	84 84 84
	 County Revenue Sharing Local Government Half Cent Sales Tax Constitutional Fuel Tax County 1 Cent Fuel Tax 	85 85 85 85
•	 Documentary Stamp Tax Charges for Services Solid Waste Residential Assessments 	86 86 86
•	 Enhanced 911 Fee Miscellaneous Revenues Fines and Forfeitures 	86 86 86
•	 Interest Earnings Impact Fees Fire Protection Assessment Stormwater Assessment 	86 87 87
•	Solid Waste Assessment	89

3. PERFORMANCE MANAGEMENT	93
 Performance Management Overview Framework for Success Strategic Planning Cascade Chart Strategic Guide 	94 99 100 101
4. SUMMARY REPORTS AND FUNCTIONAL DEPARTMENT BUDGETS	129
SUMMARY REPORTS AND ANALYSIS A list of the resources and expenditures of all Governmental funds within the budget	130 e County's
 Fund Balance Changes in Fund Balance Sources and Uses Summary Fund Relationship Chart Revenue and Sources Expenditure and Uses Reserves Ending Fund Balance 	130 132 133 134 135 136 137
FUNCTIONAL DEPARTMENT BUDGETS Department Mission, Vision, functions, and objectives with 3 years of operations.	141 ating history
 Animal Resources Department Budget and Fiscal Services Department Career Source Office Office of Code Administration Community and Administrative Services Department Community & Strategic Initiatives Department Community Support Services Department Court Services Department Environmental Protection Department Facilities Management Department Fire Rescue Department General Government Growth Management Department 	143 153 169 171 177 193 201 225 249 273 283 303 315
Human Resources Department	325

•	Information and Telecommunications Services Department	337
•	Parks and Open Space Department	351
•	Public Works	359
•	Solid Waste and Resource Recovery	373
•	Non-Departmental	385
•	Constitutional Officers	391
	Clerk of Court	393
	Property Appraiser	397
	Sheriff	399
	Supervisor of Elections	403
	Tax Collector	405
•	Judicial	407
5.	DEBT SERVICE SUMMARY	411
•	Debt Service	412
•	Debt Schedule	413
6.	CAPITAL BUDGET AND FINANCIAL PLAN	415
pr	cluded in this section are the descriptions and available funding of existing cap ojects that have been financed through previous bond issues, capital outlay no rants, or the General Fund.	
•	Purpose of the Capital Improvements Program and Budget	416
•	Capital Improvement Project Definitions and Questions	416
•	Amending the Capital Improvements Program and Budget	418
•	Operating Impact of the Capital Budget	418
•	Capital Improvement Flow Chart	419
•	Potential Revenue Sources for Capital Projects	421
•	Capital Budget and Financial Plan	422
•	FY24 Project Funding Sources	423
•	Capital Improvement Projects Summary	424
•	Project Indexes	427
	Parks and Open Space	428
	Solid Waste & Resource Recovery	435
	Fire Rescue Heilite Company to the second	437
	Utility Conservation Conservation London	439
	Environmental Protections – Conservation Lands Facilities and Conservation Vides	441
	Facilities and General County Wide Public Wards	443
	Public Works	446

Transportation Capital Improvement Program	449
7. APPENDICES	481
BUDGET RESEARCH & ECONOMIC FACTORS	
 Demographic & Population Employment & Labor Force Income & Financial Stats Education Voting Property & Real Estate Comparable & Surrounding Counties 	482 483 485 486 487 488 493
FINANCIAL POLICIES	499
 Statement of Ethics Budget Management Capital Budget and Financial Planning Debt Management Energy Conservation Investment Program Financial Management Health Insurance Management Citizen Initiated MSBU Program Performance Management Public Purpose Multi-Year Financial Forecast TRIM Process and Taxing Authority Responsibilities Revenue Trends 	499 500 511 520 527 528 533 536 544 547 553 554
 Gross Taxable Value Property Taxes Utility Service Tax and Communication Service Tax Intergovernmental Revenues Other Charges/Fees Gas Tax Model Future Challenges and Final Comments Citizen Guide to Budget Terms Abbreviations & Acronyms Index 	557 557 558 558 559 559 560 561 569 573